



San Bernardino County Recorder-Clerk

222 W. Hospitality Lane, 1st Floor, San Bernardino CA 92415-0022
Public Counter Hours 8 a.m. to 4:00 p.m., Monday-Friday

FEE SCHEDULE Effective January 3, 2011

Document Recording			
Regular Recording Fees	Code		Fee
First page of all titles <u>not</u> associated with the Real Estate Fraud Fee (8 ½ x 11)	GC27361, GC 27361.4, GC27397, Cnty 16.0203A	\$	15.00
First page of all titles associated with the Real Estate Fraud Fee (8 ½ x 11) Deed of Trust, Notice of Trustee Sale, Assignment of Deed of Trust, Reconveyance, Notice of Default, Substitution of Trustee, Request for Notice, Notice of Rescission of Declaration of Default	GC27361, GC 27361.4, GC27388, GC27397, Cnty 16.0203A	\$	18.00
Each additional page	GC27361	\$	3.00
Non-conforming page size (other than 8 ½ x 11), each page of the entire document	GC27361a, GC27361.5	\$	3.00
Penalty print (per page)	GC27361a	\$	1.00
Release of lien by a local government entity (excludes Federal)	GC27361.3, GC27361.4, GC 27361	\$	11.00
<u>Document Requiring Additional Indexing</u>			
Each additional reference indexed	GC27361.2	\$	1.00
Each additional name indexed (Each group of 10 names after 1 st .)	GC27361.8	\$	1.00
Each additional title <u>not</u> associated with the Real Estate Fraud Fee	GC27361, GC 27361.4, GC 27397, Cnty 16.0203A	\$	15.00
Each additional title associated with the Real Estate Fraud Fee	GC27361, GC 27361.4, GC27388, GC 27397, Cnty 16.0203A	\$	18.00
<u>Miscellaneous Fees</u>			
Documentary transfer tax per \$500.00	R&T11911	\$	0.55
Survey Monument Preservation Fund Fee	GC27585, Cnty 16.0215B Cnty 16.0215B(c)(10)	\$	10.00
Notification of Involuntary Lien (per debtor)	GC27387	\$	3.00
Documents recorded without a Preliminary Change of Ownership Report	R&T 480.3	\$	20.00
Preliminary 20-day filing and notice	GC27361.9, Cnty 16.0203A	\$	30.00
Non-recorded document	GC27380	\$	6.00
16 mm film (per roll)	Cnty 16.0203A	\$	30.00
Diazo Fiche (per sheet)	Cnty 16.0203A	\$	1.00
On-line image file (per image)	Cnty 16.0203A	\$.03
On-line index file (per document title)	Cnty 16.0203A	\$.05
Certification of electronic recording submitter (per submitter)	Cnty 16.0203A	\$	\$15.00
<u>Copies</u>			
Recorded or filed documents 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.0203A	\$	2.00
Recorded or filed documents 8 1/2" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.0203A	\$	1.25
Certificate under seal (per document)	GC27364, Cnty 16.0203A	\$	3.25
Conformed copies	GC54985, Cnty 16.0203A	\$	1.00
Fax Copies (per page)	GC27366, Cnty 16.0203A	\$	2.00
Certificate of Record (per name)	GC26852, Cnty 16.0203A	\$	15.00
Map, 8 ½" X 11" Bond (per page)	GC27366, Cnty 16.0203A	\$	2.00
Map, 18" X 24" Bond (per page)	GC27366, Cnty 16.0203A	\$	2.90
Map, 18" X 24" Vellum (per page)	GC27366, Cnty 16.0203A	\$	3.45
Map, 18" X 24" Mylar (per page)	GC27366, Cnty 16.0203A	\$	14.60
Map, 24" X 36" Bond (per page)	GC27366, Cnty 16.0203A	\$	3.30

Map, 24" X 36" Vellum (per page)	GC27366, Cnty 16.0203A	\$ 9.00
Map, 24" X 36" Mylar (per page)	GC27366, Cnty 16.0203A	\$ 18.00
Pull/re-file map (per map)	Cnty 16.0203A	\$ 30.00
Pull/re-file microfilm (per cartridge/sheet)	Cnty 16.0203A	\$ 30.00

Map Recording

GIMS Tract	Cnty 16.0228A(b)	\$ 317.00
GIMS Parcel	Cnty 16.0228A(b)	\$ 173.00
Map recording fee (1 st page)	GC27372, GC27361	\$ 10.00
Map recording fee (ea. subsequent page after 1 st)	GC27372	\$ 2.00

Accounting

New account setup (Includes 5 different charge codes)	GC54985a, Cnty 16.0203A	\$ 125.00
Account fee-per change	GC54985a, Cnty 16.0203A	\$ 15.00
Refunds without fault of County	GC54985a, Cnty 16.0203A	\$ 25.00
Returned check fee	Cnty Code 16.0207D	\$ 25.00
Certification of electronic recording submitter	Cnty 16.0203A	\$ 15.00

Vital Records

Certificates

	<u>Code</u>	<u>Fee</u>
Birth Certificate/Search	H&S103625, H&S103525.5 W&I18966, H&S100430,	\$ 19.00
Birth Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S103525.5	\$ 10.00
Death Certificate/Search	H&S103625, H&S100430, H&S103525.5, Penal 14251	\$ 12.00
Death Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S 103525.5, Penal 14251	\$ 12.00
Fetal Death Certificate/Search	H&S103625, H&S100430	\$ 9.00
Marriage Certificate/Search	H&S103625, FC1852, AB233, H&S100430,	\$ 14.00
Marriage Certificate/Search (Government Agencies)	H&S103625, H&S100430	\$ 10.00
Confidential Marriage Certificate/Search	H&S103625, FC1852, H&S100430	\$ 14.00
Keepsake Marriage or Birth Souvenir Certificate	Cnty 16.0203A	\$ 10.00
Document Folder	Cnty 16.0203A	\$ 1.00
Service fee for mail, phone, internet & fax requests	Cnty 16.0203A	\$ 4.00

Marriages

Marriage license, duplicate/replacement license	GC26840, H&S100435, GC26840.3, \$ W&I18305, GC26840.7, GC54985 FC 360, Cnty 16.0203A	83.00
Confidential marriage license, duplicate/replacement license	GC26840, H&S100435, GC26840.3, \$ W&I18305, GC26840.8, GC54985 FC 510, Cnty 16.0203A	85.00
Marriage ceremony	GC26861, GC54985, Cnty 16.0203A	\$ 50.00
Renewal of marriage vows	GC26861, GC54985 Cnty 16.0203A	\$ 40.00
Affidavit to amend marriage license (one year or more after the date of event)	H&S103700, H&S100430, H&S103625c,e,f, FC1852,	\$ 20.00
Approval of notary public to issue confidential marriages	FC536	\$ 300.00
Deputy Commissioner for One Day program	GC54985a, Cnty 16.0203A	\$ 75.00
Affidavit for duplicate/replacement marriage license	FC360, Cnty 16.0203A	\$ 5.00

Miscellaneous

Picture	Cnty 16.0203A	\$	8.00
Ceremony DVD	Cnty 16.0203A	\$	15.00
Bubbles	Cnty 16.0203A	\$	1.00
Disposable Flash Camera	Cnty 16.0203A	\$	8.00
Souvenir Pen	Cnty 16.0203A	\$	8.00

County Clerk**Fictitious Business Name Filings**

Fictitious Business Name (includes 1 partner)	B&P17929a,d, Cnty 16.0203A	\$	40.00
Additional Fictitious Business or partner name	B&P17929a,d, Cnty 16.0203A	\$	10.00
Abandonment of Fictitious Business Name	B&P17929b,d, Cnty 16.0203A	\$	40.00
Statement of Withdrawal from Partnership operating under FBN	B&P17929c,d, Cnty 16.0203A	\$	40.00
Clerk Search	GC26854, Cnty 16.0203A	\$	25.00

Miscellaneous Filings/Fees

Filing a document where no other charge is given	GC26850, Cnty 16.0203A	\$	15.00
I.D. cards for Process Server, Prof. Photocopier, Legal Document Assist. or Unlawful Detainer Assist. (each)	B&P6404, 22352, 22453	\$	10.00
Legal Document Assistant Filing	B&P6404, Cnty 16.0203A	\$	180.00
Bond for Legal Document Assistant (file, cancel, withdraw or revoke)	B&P6405, Cnty 16.0203A	\$	25.00
Notary Public filing	GC26850, GC26855, GC26855.3, GC54985a, Cnty 16.0203A	\$	40.00
Bond for Notary (file, cancel, withdraw or revoke)	GC26849.1, Cnty 16.0203A	\$	25.00
Process Server Filing	B&P22352, Cnty 16.0203A	\$	180.00
Bond for Process Server (file, cancel, withdraw or revoke)	B&P22353, Cnty 16.0203A	\$	25.00
Professional Photocopier filing	B&P22453, Cnty 16.0203A	\$	180.00
Process Server/Professional Photocopier filed at the same time	B&P22453.1, Cnty 16.0203A	\$	250.00
Bond for Professional Photocopier (file, cancel, withdraw or revoke)	B&P22455, Cnty 16.0203A	\$	25.00
Unlawful Detainer Assistant filing	B&P6404, Cnty 16.0203A	\$	180.00
Bond for Unlawful Detainer Assistant (file, cancel, withdraw or revoke)	B&P6405, Cnty 16.0203A	\$	25.00

Sureties

Power of Attorney (file, cancel, withdraw or revocation)	GC26855.1, Cnty 16.0203A	\$	25.00
More than one name on a Power of Attorney by Surety	GC26855.1, Cnty 16.0203A	\$	15.00
Financing statement filing fee by a Surety Insurer	GC26855.2, Cnty 16.0203A	\$	15.00
Certificate re: Authority Issued By Insurance Commissioner	GC26855.3, Cnty 16.0203A	\$	15.00

Copies

Clerk copies (1 st page per document)	GC26831, Cnty 16.0203A	\$	2.00
Clerk copies (ea. subsequent page after 1 st)	GC26831, Cnty 16.0203A	\$	1.25
Certification under seal (per document)	GC26833, Cnty 16.0203A	\$	3.25
Filings Index (per page)	GC26831, Cnty 16.0203A	\$	2.00
Fax Copies (per page)	GC27366, Cnty 16.0203A	\$	2.00
Certificate of Record (per name)	GC26852, Cnty 16.0203A	\$	15.00

Certificates

Certificate re: Capacity of Public Official	GC26852, GC54985a, Cnty 16.0203A	\$	15.00
Certify notary signature	GC26852, GC54985a, Cnty 16.0203A	\$	15.00
Oaths and acknowledgements (per name)	GC26855, GC54985a, Cnty 16.0203A	\$	15.00
Certificate of appointment of Humane Officer	Corp 14502 e	\$	5.00
Non-English Translation Certification (per document)	GC27293	\$	10.00

RECORDS RESEARCH

Copies

Certificate under seal (per document)	GC27364, Cnty 16.0203A	\$	3.25
Clerk copies (1 st page per document)	GC27366, Cnty 16.0203A	\$	2.00
Clerk copies (ea. subsequent page after 1 st)	GC27366, Cnty 16.0203A	\$	1.25
Fax Copies (per page)	GC27366, Cnty 16.0203A	\$	2.00
Certificate of Record (per name)	GC26852, Cnty 16.0203A	\$	15.00
Computer copy of Index	GC27366, Cnty 16.0203A	\$	2.00

Copies (cont.)

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Pull/re-file maps (per map)	Cnty 16.0203A	\$	30.00
Pull/re-file map microfilm (per map)	Cnty 16.0203A	\$	30.00

ARCHIVES (909) 890-1713

1808 Commercenter West, Ste. D, San Bernardino

Hours of Operation: Monday – Friday, 9:00 am – 11:30 am, 1:00 pm – 3:00 pm

Archives Copies

Photocopies from secondary and microfilm sources	Cnty 16.0203A	\$0.25/page
Photocopies from county documents	Cnty 16.0203A	\$1.00/page
Photocopies on acid-free paper	Cnty 16.0203A	additional \$0.25/page
Commercial use fee for publication of photographic or graphic materials	Cnty 16.0203A	\$25.00/item
Archival research requiring 30 minutes or more of research time	Cnty 16.0203A	\$ 40.00(hr.)

Recorder Copies

Photocopies 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.0203A	\$	2.00
Photocopies 8 1/2" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.0203A	\$	1.25